



# **Charging and Remissions Policy**

**Shincliffe CE Primary School**

**Adopted: September 2025**

**Review: September 2028**



## Shincliffe CE Primary School Charging Policy

### Introduction

**We believe that every member of our school community should feel valued, respected and treated as an individual, in accordance with our School Vision Statement which states:**

“Every member of the school community is valued as a child of God, made in his image and likeness. All are welcome and are encouraged to use their gifts and talents to contribute to the happy and caring environment we strive to create.”

*School Vision Statement*

Our vision is rooted in Jesus' promise that he has 'come that you may have life, and have it to the full.'

Central to this aim is the expectation that the children of Shincliffe CE Primary School will have access to a rich, broad and balanced curriculum.

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum.

### Voluntary contributions

When organising school trips, visitors or visits to enrich the curriculum and the educational experiences of the children, the school asks parents to contribute towards the cost. All contributions are voluntary. If we do not receive sufficient contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school can provide this information on request.

### Residential visits

If the school organises a residential visit in school time we suggest a subsidised charge to cover the costs of board and lodging and travel. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled.

### Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by County peripatetic music teachers and a private music provider. A contract between the County Music Service or private music provider, and an individual's parents is issued. There is a cost for such tuition which is charged directly to parents from the County Music Service or private music provider.

### **Swimming**

The school organises swimming lessons for children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

### **After School Clubs**

*For example: Football /Sports Coaching/Eco Club/Coding club*

The school offers a variety of additional clubs after school. Qualified leaders who are not members of the school staff, run and organise some of these sessions, and a small charge is made for these sessions.

### **Buses**

For many activities transport is required, and we normally charge, however, we use these charges only to cover the expenses of the trip, and not to make a profit.

### **Remissions**

In certain circumstances, there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity the Governing Body invites parents to apply in confidence for the remission of charges in part or in full. Authorisation of remission will be made by the Headteacher in consultation with the Chair of Governors.

### **Monitoring and review**

This policy is monitored by the governing body, and will be reviewed every three years or earlier if necessary.